



GRADED DIVISION INFORMATION PACK



Hi,

Thank you for your interest in Simply Ballet. We are honoured you'd consider letting us take care of your child's development in the creative world of dance.

With each plié, leap, and spin, Simply Ballet will help your child develop countless skills that transfer into other areas of life, without them even knowing. A beautiful world of dance, fun, and learning awaits.

Our goal at Simply Ballet is to educate and inspire right from the start. Our children's dance program is designed specifically to give a good technical foundation in ballet, stimulate their performance and musicality skills, help with physical and mental development, and most of all – to be enjoyable.

Please take some time to read through this information pack, and if you have any further question please don't hesitate to get in touch. I look forward to welcoming you to the Simply Ballet family.

Sincerely,

Helen Cooper
Director
Simply Ballet



RAD Graded Ballet

Age 7 and upwards

Simply Ballet provides Classical Ballet training with structure and intent. As a Royal Academy of Dance (RAD) Registered School, we are part of a worldwide dance community in over 89 countries.



Ballet is what we do, and we are proud to offer high quality education and experience in ballet training. Classes are designed to be enjoyable and exciting, whilst also developing strong classical ballet technique through a wholistic framework. This includes stimulating a student's sense of musicality and performance.

At Simply Ballet, students learn in an engaging and supportive environment to develop a solid classical ballet technique including:

- Co-ordination, strength, and poise
- Musicality and performance quality
- Developing lifelong skills such as self-discipline, organisation, persistence and working towards a goal
- Developing friendships and a sense of comradery



Grades are generally taken in ascending order from 1 – 8, giving students a carefully graduated framework to develop their skills, experience a sense of achievement, and create long lasting friendships. Students in the Graded Division generally study two classes per week.

Regardless of whether students choose to participate in assessments or not, the progressive and graduated curriculum allows learners to achieve a sense of accomplishment and develop a love for the art of classical ballet.

When?

Times based on Graded level

Cost?

**From \$193 per 10-week term
(for 1 x 60 min lesson per week)**

**Assessment
Options**

**Class Award or Examination
with Report, Certificate, and Medal**



Contemporary, Jazz, and Tap

We don't just offer ballet!

Other dance styles are great to complement ballet training and are also fun enjoyable options.

Contemporary

Contemporary dance is based on classical ballet technique, but with a more free-flowing and dynamic movement style. Students learn to move, twist, and turn to express emotion and mood through movement. Floor work and partner work is also involved.



Jazz

Jazz is a fun form of dance which teaches coordination, turning and jumping all set to current music. This energetic class teaches basic dance skills without any ballet technique required. From Broadway Jazz to more commercial styles, students have the opportunity to experience a range of Jazz techniques over the year.



Tap

Students in the Graded Division have the chance to learn Comdance Tap Syllabus and participate in annual examinations. Tap helps develop rhythm, musicality, and performance skills.



When?

Dependant on level and style – see the full timetable for details

Cost?

Additional as per fee schedule on top of regular classes

Assessment Options

Tap – ComDance Tap Examinations

Pre-Pointe and Pointe

Minimum age 10 and completion of RAD Grade 4 required.

The dream of many young dancers is to stand on the tips of their toes in satin pointe shoes. We aim to make those dreams come true - in a safe and steady manner.

Our pre-pointe class offers a tailored program to aid students, parents, and dance teachers with an advanced system of assessing and preparing a student for pointe training. Strict criteria take the subjectivity out of the decision and helps enable the transition onto pointe with optimal strength and control in minimal time, and a reduced the risk of injuries.

Areas addressed in pre-pointe include:

- Postural control.
- Pelvic stability and alignment.
- Foot and ankle mobility and type.
- Articulation, strength, and control of the foot and ankles.
- Turnout control and core stability.
- Body Composition.

Students learn the various exercises and techniques in stages and are assessed regularly using a Physiotherapist created system to ensure they are ready to progress to the next stage. Students may progress at different rates and as each child's progress is monitored by their teacher. Most students will complete the program in 6-9 months. Students can then progress into pointe classes and further develop their pointe skills.

When?

Dependant on level

Cost?

Additional 30mins on top of regular classes

**Assessment
Options**

**Pre-Pointe internal assessment
with Certificate**

End of Year Concert

Our End of Year Concert is the most exciting time of the year at Simply Ballet!

This is everyone's chance to shine and show off their hard work – and doing it in a beautiful costume in front of family and friends just adds to the joy.

We encourage all our students and families, no matter how young or old to consider being a part of this exciting and rewarding event in some way – as a performer or just coming to watch the show.



Participation is optional and is covered by a separate concert fee which includes everything required to be a part of the show.

Students perform in a theatre with stage lights, music, and a live audience - there's even an online stream of the show for those family members who can't be there on the day.

Our End of Year Concert is a chance to cement friendships and discover the thrill of performing.





Examinations and Assessments

At Simply Ballet, one of our values is to 'Celebrate Achievement'. One way we do this is through offering Examinations and Assessments for students to participate in. Assessments are not compulsory, but many students enjoy the process of working towards a goal and feeling a sense of accomplishment.

RAD Examinations and Class Awards offer worldwide recognised qualifications that develop specific skills and outcomes, which can also be used as stepping stones to achieve SACE certificates and access tertiary or Higher Education. Assessments exist in several formats and can be adapted to suit individual students' goals and needs.

Assessments are generally held mid-year, with students progressing to the next level in Term 3.

RAD Examinations

Candidates prepare a series of exercises and dances to be presented to an examiner.

Candidates undertaking an Examination are assessed by a RAD Examiner against a set of pre-determined criteria across the areas of technique, music, and performance. Students receive an internationally recognised qualification, but more importantly – a sense of achievement and accomplishment.

RAD Class Award

Candidates prepare a series of exercises, and a dance or movement sequences to be led by the teacher in front of an Examiner.

The assessment system for class awards is intended to give broad overview of the candidate's achievement and progress to date as observed by the Examiner. A Class Award can be taken by students who are studying a graded level once a week or more.

ComDance Tap Examinations

A similar process to RAD Ballet examinations run by ComDance for our Tap students.

There are separate charges for all assessments undertaken. Candidates wishing to sit for an RAD Examination must attend a minimum of twice a week on a regular basis. Examination students may also need to participate in a school holiday or weekend workshops for exam preparation. Students attending 1 class per week are eligible to sit for a Class Award. Costings, dates, and other details are made available in Term 2.

Fees

We aim to keep dance as affordable as possible. Our fee schedule is time based, rather than class-based meaning taking multiple classes is more cost effective. Term fees are calculated on the total number of hours per week you are enrolled.

Term Fees are as follows;

Class hours per week	Cost per 10 week term
0.5	\$ 121
0.75	\$ 157
1 hour	\$ 193
1.25	\$ 229
1.5	\$ 265
1.75	\$ 301
2	\$ 336
2.25	\$ 370
2.5	\$ 405
2.75	\$ 440
3	\$ 474
3 hours+ See full fee schedule	

More Classes = More Savings!

Our fees are time based depending on the number of hours you dance per week

Eg. 2 x 60 min classes = \$336 per Term

Or

2 x 75 min classes = \$405 Per Term

**If you do not wish to use direct debit fee payment, fees can be paid with credit/debit card with an administration charge. Fee schedule subject to change.*

To keep things inexpensive and simple for you, we offer direct debits for fee payments*.

With direct debit, you will never be charged more than you agree to, but it means you can 'set and forget' and not worry about having to re-enrol again each term.

Uniform

We believe a uniform creates a sense of belonging and equality. They are also required for RAD assessments and exams at some levels. That said, if your dancer already has appropriate dancewear in a different colour there is no need to buy a new uniform straight away. We'll also send you details of what to wear for a trial class when you book.

At minimum, students will need a leotard, ballet tights, ballet shoes, and Character shoes. Uniform items are available for purchase through Simply Ballet or can be ordered directly from dancewear stores or manufacturers. We can advise on exact styles after your trial class. Pre-loved uniform items and shoes are also available.

Book a Trial Class

Are you ready to give your child the gift of dance? Then book a trial class at Simply Ballet.

We would love you and your child to experience Simply Ballet, so we will gift you your first class with no obligation.

If you're unsure of which level your child you start with, get in contact with us for individual advice. Just email studio@simplyballet.com.au or calling 0493 030 052.

[Book a trial class online here](#)

There is no obligation, and it's as easy as 1-2-3

- 1) Schedule a trial class for your child at the appropriate level, and we'll send you details of how to find the studio, what you should bring, and what you should wear. The day before, we'll send you a reminder for the excitement that's coming!
- 2) At your trial class, the teacher will introduce themselves to you and your child and invite the child to participate in the lesson. You may stay to help them settle if needed to start the lesson, however most children are quickly absorbed dancing with their new friends.
- 3) After class, your teacher can answer any quick questions you may have, and we will follow-up in the following days to find out how everything went and discuss everything in detail.

If you've already booked a trial class, check your email for details or your class and what to expect. We look forward to meeting you soon.

If you would like to speak with someone about the right class for your child, please call us on 0493 030 052 for a chat.

If you're ready to book a no obligation trial class you can use the link below

[Book a trial class online here](#)

We look forward to seeing you soon.

Kind regards,
The Simply Ballet Team

About Simply Ballet

Our Vision

To Educate and Inspire

Our Mission

To provide excellence in training and service to students of all ages with a genuine interest in the study of Classical Ballet while celebrating personal achievement, providing opportunity to develop, and cultivate a culture of respect.

Our Values

1) Excellence in Everything

Simply Ballet will provide excellence in training for students, teachers, and staff, in culture and atmosphere, and the client experience.

2) Celebrate Achievement

Simply Ballet will celebrate that students can achieve their own individual goals. Achievement will be valued over results and marks, acknowledging the value of the learning process.

3) Provide Opportunity

Dance training should be at the choice of the student and appropriate to the amount of commitment. Simply Ballet will provide adaptable opportunities for clients to participate in proportion to their amount of commitment, and training solutions may be flexible to suit personal circumstances and preferences.

4) Love of Ballet

Simply Ballet will encourage a love for the art of classical ballet in all students, staff, teachers, and parents involved in the studio. This includes respect for the art of classical ballet, for self, and for other students, staff, teachers, and parents across the board.



TERMS AND CONDITIONS OF ENROLMENT

These terms and conditions cover your enrolment at Simply Ballet (we, the school). By signing this agreement, attending a class in person, or allowing a minor in your care to attend a class in person you indicate your understanding and agreement to the following terms and conditions;

1. Fees and Payments

1.1. Term Based Class Fees (Preschool and Graded Divisions)

- 1.1.1. Term Fees cover ten (10) weeks of classes in a specified term.
- 1.1.2. Where a term is made longer or shorter than 10 weeks by Simply Ballet, fees will be calculated at 10% of current fee schedule times the number of weeks in that Term.
- 1.1.3. Term Fees for lessons are charged in advance by the term according to the current fee schedule.
- 1.1.4. Term fees are invoiced at least 14 days prior to the first day of each term and are due before the commencement of that Term. If you are unable to pay fees within the above period, please contact us to arrange a payment plan.
- 1.1.5. Changes to enrolment for a future Term such as increase or decrease in hours, change of levels or days, or withdrawal must be requested in writing 2 weeks before the start of that Term. If notification is not received an invoice will be instigated for current enrolment/s.
- 1.1.6. Withdrawal from classes without 2 weeks' notice will result in a minimum of 2 weeks of your current enrolments being invoiced and payable.
- 1.1.7. Enrolment in a class is not confirmed until fees have been paid in full
- 1.1.8. Partial Term enrolments are at the discretion of Simply Ballet and current students may be charged a surcharge per class for a part Term enrolment.
- 1.1.9. Please see our Refund Policy for information on refunds of Term fees
- 1.2. **Monthly Booking Fees (Open Division)**
- 1.2.1. Monthly booking fees cover one (1) calendar month of classes in a specified calendar month as per the selected classes.
- 1.2.2. Monthly booking fees are charged on an ongoing basis on the unless Simply Ballet is notified in writing.
- 1.2.3. Monthly fees are invoiced at least 14 days prior to the first day of each month and are due before the commencement of the next month. If you are unable to pay fees within the above period, please contact us to arrange a payment plan.
- 1.2.4. Monthly bookings may be suspended or cancelled at any time with 2 weeks' notice in writing prior to your next billing period without penalty.
- 1.2.5. Changes to enrolment for a future month such as increase or decrease in hours, change of levels or days or withdrawal must be requested in writing 2 weeks before your next billing cycle. If notification is not received an invoice will be instigated for current enrolment/s.
- 1.2.6. Withdrawal from classes without 2 weeks' notice will result in a minimum of 2 weeks of your current enrolments being invoiced and payable.
- 1.2.7. Please see our Refund Policy for information on refunds of Monthly fees
- 1.3. **Class Pack Fees**
- 1.3.1. Class Pack fees cover the number of classes as specified in the package details
- 1.3.2. Class Pack fees are charged as per Simply Ballet's standard packages and include classes as per each standard package (see specific packages for details).
- 1.3.3. Class Packs must be pre-paid before the commencement of the first class to be used in the package.
- 1.3.4. Class Packs expire 180 days from purchase date. No refund or classes will be honoured after this time.
- 1.3.5. Please see our Refund Policy for information on refunds of Class Card fees
- 1.4. **Unpaid Fees, Late Fees, and Administration Charges.**
- 1.4.1. Customers who are not able to pay their invoice by the due date must contact Simply Ballet to discuss an alternative arrangement.
- 1.4.2. If payment is not received 7 days after the due date and no contact has been made, a late fee of 5% will be added to your invoice.
- 1.4.3. A further 5% of the original invoice total may be added each 7 days until the invoice is paid, or a late fee of 20% has been reached.
- 1.4.4. Simply Ballet retains the right to refuse access to classes, examinations, concert participation, or withhold stock/costumes for students with outstanding fees.
- 1.4.5. Simply Ballet's preferred method of payment is by Direct Debit Authority. Customers who do not have an active Direct Debit Authority on their account may be charged an administration fee per invoice.

2. Make-Up Classes

- 2.1. A 'make-up class' is where a student may attend a similar class to their regularly enrolled class as compensation for not being able to attend their regular enrolled class.
- 2.2. Students on a Monthly or Term booking are eligible for a make-up class if a regularly enrolled class is missed.
- 2.3. Make-up classes may be taken at an alternate time or day at the student's current level, or an appropriate level as determined by Simply Ballet staff.
- 2.4. Make-up classes cannot be used in lieu of a class a student is already enrolled in.
- 2.5. A make-up class can be used on a single class of equal or lesser length than the missed class. An exception made be made at Simply Ballet's discretion.
- 2.6. Make-up classes are subject to availability and must be made use of within 90 days of the missed class.
- 2.7. If a make-up class is booked through the customer portal and the student subsequently does not attend, a replacement make-up class will not automatically be issued. Students may apply in writing to office@simplyballet.com.au to have that make-up class reinstated.
- 2.8. No refund or discounts will be given where a make-up class is not made use of. For full details, please see our full Make-up Class Policy.

3. Cancelled Classes

- 3.1. In the event of a forced closure of the studio (Government directed closure, natural disaster, loss of access to premises etc.) online classes will be offered as a replacement for in studio classes. Your enrolment will automatically be transferred to online learning unless you notify us in writing.
- 3.2. If a scheduled class length is shortened for online learning, fees will be adjusted to reflect the new length of the online class on a weekly basis.

- 3.3. If a class is cancelled by Simply Ballet and Simply Ballet cannot provide an online alternative or a make-up class at a later date, a credit for that class will be issued to your account.

4. Refund Policy

- 4.1. Simply Ballets services are covered under the Australian Competition and Consumer Commissions 'Consumer Guarantees' <https://www.accc.gov.au/consumers/consumer-rights-guarantees/consumer-guarantees>
- 4.2. A refund for change of mind on goods or services will be at Simply Ballet's discretion.
- 4.3. A request for a refund must be made in writing providing the date of payment, amount of payment, and reason/s for the refund request.
- 4.4. Simply Ballet retains the right to deduct from any refund monies owing for classes, stock, or services already undertaken or products in the persons possession.
- 4.5. Customers who are unable to provide proof of payment may be refused a refund.
- 4.6. An administration fee of \$10 may be charged to issue a refund.

5. Physical Contact

- 5.1. Appropriate physical contact between teachers and students, and between students and students is a necessary part of dance training. You authorise Simply Ballet staff, approved volunteer persons, and other students in a class to undertake appropriate physical contact with you or your enrolled student.
- 5.2. Physical contact may be deemed necessary in situations such as classes, exams, performances, workshops, or other training to assist teaching, performing exercises, make corrections to technique, to assist with hair, make up, fitting of dance wear, or to administer first aid.
- 5.3. Appropriate physical contact between minors and adults will be performed by teachers, staff, or volunteers in accordance with Simply Ballet's Child Safety Policy.
- 5.4. Any student or person may refuse to be physically contacted at any time. Should a student not wished to be physically contacted for any reason they must inform the person at that time, or in an ongoing situation they or their guardian must inform the school in writing.

6. Duty of Care

- 6.1. Simply Ballet is responsible for a minor (under 18 years old) student's safety and wellbeing for the duration of activities covered under these Terms and Conditions. Outside of the duration of activities covered by these Terms and Conditions, or for students over the age of 18, Simply Ballet is not responsible for student's safety or wellbeing.
- 6.2. It is a parent/guardian's responsibility to inform Simply Ballet of any changes to address, telephone, or email details as listed in the Emergency Contact section on the student's enrolment form.
- 6.3. Calls may be made to a parent/guardian for students left for excessive amounts of time. If a parent or guardian cannot be contacted within 30 minutes of class time conclusion, you authorise Simply Ballet to act in an appropriate manner to ensure the safety of the student.
- 6.4. Should a student be the subject of a Court Order or similar arrangement which seeks to limit the use of a student's name or image, or limit contact with specified person/s, you must inform the school immediately in writing. If possible, a copy of the order or its contents is appreciated to enable the school to fulfil the requirements of the order.

7. Risk of Injury

- 7.1. Students participate in classes at their own discretion understanding that dance is a physical activity which may involve risk of injury.
- 7.2. Students accept that there is a risk of injury from participating in activities at Simply Ballet and agree that Simply Ballet is not liable for an injury sustained during participation.
- 7.3. Students must inform Simply Ballet staff of any injuries or relevant medical conditions prior to their participation in class or activities.

8. Privacy Policy

- 8.1. The protection of your personal and financial information is important to us.
- 8.2. Your personal information will not be sold or given to another organisation without your permission.
- 8.3. Personal information or Financial Information will only be accessed to conduct business and transactions with Simply Ballet and will be stored securely at other times.
- 8.4. Medical Information will be kept confidential unless the sharing of information is required between staff or students to ensure a safe learning environment.
- 8.5. Simply Ballet is not responsible for the security of personal or financial information held by third parties.

9. Photographic and Media consent

- 9.1. I give my permission for photographs and video footage to be taken of my child or myself.
- 9.2. These images may be used publicly in ways such as (but not limited to) on the school's website, newsletter, professional displays, developmental materials, advertising, television, print commercials or Social Media channels.
- 9.3. Withdrawal of Photography/Video consent given to Simply Ballet must be made in writing. Should you become aware of any unauthorised use of your child's photograph/video you must contact the school immediately in writing.